

Assessment Criteria for Seminar Papers

Structure

Recommended basic structure:

0. Abstract
 - approx. 60 – 120
 - short summary of the essential topics
1. Introduction
 - introduction into the topic (“funnel principle”)
 - summarize the paper clearly and briefly
 - motivate the work described in the paper
 - give an overview of the structure and content of the remaining work
2. Main Part
3. Conclusions
 - reference to related publications (also separate “related work” section possible)
 - summary of the main paper contents
 - conclusions/evaluations/future prospects
4. References
 - sufficient references to further sources of information
 - pay attention to a proper and consistent format for the references

Generally:

- meaningful section titles reflecting the content of the section
- is there a summarizing overview at the beginning of every section?

Guideline for Seminar Paper Review

The following structure gives a guidance of how to review the seminar papers you have been assigned. The review shall have a **length of one page** (aprox. 400 – 500 words). It mainly consists of four parts. The first part summarizes briefly the main contributions of the seminar paper. The second part evaluates the paper based on the evaluation criteria for seminar papers. Every reviewer should summarize his evaluation giving a mark for the paper (part 3). The marks range from 1 (best) to 4 (worst). Further comments to the author (like typos) can be given in the last section of the review.

Main Contributions (3 – 4 sentences)

- Short summary of the main contributions of the paper

Evaluation

- Evaluation according to the guidelines for writing seminar papers

Overall Rating

Other Comments to the Author